



EAGLE ARTS COMMISSION
“CALL FOR
SELECTION PANEL PARTICIPANTS”



OVERVIEW

The Eagle Arts Commission invites Artists and Arts Professionals to become apart of a pool to serve as voting members on one (1) or more Public Art Project Selection Panels. Selection Panels may consist of one (1) or more of the following individuals: Stakeholders; Eagle Arts Commission members; and Artists or Fine Arts Professionals. This opportunity allows the Eagle Arts Commission to create a base for individuals to actively participate in the decision-making process.

DECISION MAKING PROCESS

Once a “Call” for a project opportunity is closed, the artist applications are compiled and are provided to the panelists in advance of the Selection Panel meeting. During the meeting each member has the opportunity to discuss the artist applications and to select one (1) or more finalists, depending on the project. The Selection Panel’s recommendation will be provided to the Eagle Arts Commission and Eagle City Council for final approval.

PARTICIPANTS POOL

Submittals received for this Call for Participants will be reviewed by staff and the Eagle Arts Commission. All applicants that meet the specified criteria will be added to a Selection Panel Participants Pool. In the event an opportunity is developed, Participants may be provided the opportunity to enter via a poll for their availability. Individuals with experience relative to the specific opportunity may be given preference.

APPLICATION INFORMATION

Applications will be reviewed by the Eagle Arts Commission and staff. The application package shall contain the following items.

1. **Application Form:** Complete the Selection Panel Application Form and submit it as your first document.
2. **Letter of Interest:** Include a short letter addressing why you are interested in this opportunity and your related experience or qualifications as an artist or arts professional. Letter should not exceed one (1) page.
3. **Resume:** Include a resume and/or a brief summary of your relevant qualifications and/or past experience.

The Eagle Arts Commission reserves the right to reject any and all applications, to waive any irregularities in the applications received and to accept the applications that are in the best interest of the City.

APPLICATION DELIVERY

1. Applications may be hand-delivered or delivered by mail and shall be in a sealed envelope, addressed as follows, and be received and date stamped by the City by **5:00 p.m. (MST) Friday, April 24, 2020.**

“Call for Selection Panel Participants”

City of Eagle
Attn: City Clerk’s Office
660 East Civic Lane
Eagle, ID 83616

2. Applications may be completed online by **5:00 p.m. (MST) Friday, April 24, 2020.** The online link is <http://bit.ly/EACpanels>.
3. Late submittals will not be accepted.

QUESTIONS

Questions shall be directed to:

Holly Csencsits, Administrative Clerk II

Email: ArtsCommission@cityofeagle.org

Phone: (208) 939-6813, ext. 215

CITY OF EAGLE & EAGLE ARTS COMMISSION INFORMATION

Information about the City of Eagle can be found at <https://www.cityofeagle.org/>.

Information about the Eagle Arts Commission can be found at <https://www.cityofeagle.org/319/Arts-Commission>.

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SELECTION PANEL APPLICATION FORM

Please print clearly.

Name: _____

Address: _____

Phone Number: _____ Email: _____

Website: _____

Fine art medium(s) you use: _____

Please let us know how you found out about this opportunity: _____

I, the undersigned, acknowledge the rights reserved by the City to accept or reject any or all applications as may appear to be in the best interest of the City. I understand that this is a volunteer position and I will not be compensated for my time.

Signature: _____ Date: _____