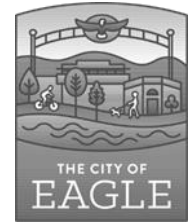




EAGLE ARTS COMMISSION GRANT APPLICATION

600 East Civic Lane
Eagle, Idaho 83616



The Eagle Arts Commission (EAC) is challenged to enrich the City of Eagle's history and aesthetically enhance its sense of place. This is accomplished by responsibly promoting the arts for the benefit of the greater Eagle community and by introducing new opportunities that meet the cultural needs of a larger, more diverse community. The goal is to establish the City of Eagle as a destination city in Southwest Idaho.

Through this grant process, the goal of the EAC is to grow the artistic opportunities for the City of Eagle, inspire people to take pride in this community, and provide reasons for our surrounding communities to bring people together to enjoy a variety of artistic offerings within Eagle.

WHAT WE FUND

EAC grant funds support artistic and cultural events & organizations, individual artists, community programs and educational opportunities benefiting the Eagle community. **Grant support for all areas of the arts – visual, performing, musical, literary, and others** – are considered by the EAC.

Total EAC Grant Budget: \$10,000 **Fiscal Cycle Ends:** September 30, 2021

Grant awards usually range from \$1000 to \$5000.

If selected, the award may be a full or partial award.

- Preference will be given to non-profit 501(c)(3) applicants.
- No more than 20% of requested funding may be used on salaries.
- 80% of grant funds will be issued up front with the remaining 20% provided within 30 days of project completion and receipt/review of Final Report.
- Project or funds usage must be completed by the end of the 2020/2021 Fiscal Cycle – September 30, 2021.

NOTE: If your program cannot be completed by this date, please consider applying for our 2021/2022 grant call issued in August 2021.

GRANT FUNDING EXPECTATIONS

- Eagle Arts Commission logo must be included on all related promotional materials produced after award notification date. *NOTE: Prior approval for use of EAC logo is required.*
- Regular communication with EAC staff on all project related events (or other necessary updates).
- Funding will be provided for the proposed project/program only.
- Complete a Final Report (see requirements below) within 30 days of funded project completion.

SUBMITTAL INSTRUCTIONS

Submittals shall be received by _____. Online submittals are preferred. It is suggested that this application be completed, scanned, and returned with supporting documentation and information. ***Late submittals shall not be accepted.***

INQUIRIES

Questions concerning this grant opportunity shall be directed to:

Paige Thomas, City of Eagle Recreation Coordinator – Market & Special Events

Phone: 208-860-5029

Email: ArtsCommission@cityofeagle.org

APPLICANT INFORMATION

Organization/Individual Name: _____

Non-Profit Status (*if relevant*): _____ 501 (c) (3) _____

Contact Name: _____

Address: _____

Contact Phone: _____ Contact Email: _____

APPLICATION REQUIREMENTS

Clarify if the application is for an: Event, Project/Program, General Operation, Education.

Clarify the category: Visual Arts, Performing Arts, Musical Arts, Literary Arts, Other.

Provide a narrative of the project/program explaining how your proposal will benefit Eagle residents and enhance local culture. Include why you think Eagle residents would be supportive of their tax dollars being invested in your project.

As clearly as possible, answer the following questions:

1. Why do you seek funding support from EAC? What other grant support have you procured for your organization? Have you received EAC Grant support in the past? If yes, please explain.
2. What needs/problems does the EAC Grant award serve to address?
3. What/who is your target audience? Quantify, if possible, how many Eagle residents will benefit from the EAC grant support and how many people in total do you anticipate this proposal will impact? Explain how Eagle residents will access your project as outlined herein? Will your project bring visitors to Eagle? Please note any ticket prices if applicable.
4. How will you promote your project and how EAC be acknowledged for our support?
5. How will you evaluate the outcomes of this proposal?
6. What kind of legal and licensing requirements do you anticipate and how will you address them?

Please provide a history of your organization.

- List the artists, historians and other experts involved with this proposal and describe their roles and related experience. Please note whether or not they will be paid.
- Explain the key responsibilities and related experience of the project lead and others involved with managing this proposal. Also, if applicable, note any upcoming management changes or any that have occurred within the last two years.

Please include the following documents relevant to this request:

- Resumes or bios, staff and volunteer lists, budget explanation, W-9, Photographs, URLS and links.
- An outlined timeline for this proposal.

What more would you like to share about your proposal?

PROJECT BUDGET INFORMATION:

Planning & Administrative: \$ _____
Artists/Historians/Other Related Experts: \$ _____
Technical: \$ _____
Production: \$ _____
Space/Venue Rental/Lease: \$ _____
Marketing & Promotion: \$ _____
Other (please specify): \$ _____
TOTAL: \$ _____

PROJECT INCOME INFORMATION:

Corporate Contributions: \$ _____
Private Contributions/Memberships: \$ _____
Grants from Other Sources: \$ _____
Fundraising Events: \$ _____
Other Income Sources: \$ _____
EAC Grant Request: \$ _____
TOTAL: \$ _____

AGREEMENT

By signing below, the applicant agrees to comply with the expectations in seeking or receiving any EAC grant funds and understands the funding shall be utilized solely for the submitted proposed project.

Signature: _____

Print Name: _____

Date: _____

FINAL REPORT REQUIREMENTS

A final report addressing the following questions is required and is due no more than 30 days after completing your project. Once your final report is received and reviewed, the final 20% of the EAC Grant award will be provided to you.

1. Please summarize your project and note any changes in scope from the original application.
2. Describe your successes as well as any challenges you experienced related to your project.
3. Did you notify and/or thank the Mayor and City Council regarding your grant? If so, how?
4. How did you inform the EAC about the status of your grant project?
5. How did you acknowledge EAC for support of your grant project? Please provide examples.
6. How many people were impacted by your grant project (production & audience)?
7. How did the residents of Eagle benefit from the grant monies provided for your project?
8. Please share a story or anecdote that you feel illustrates the advantages of your grant-funded project.
9. If pertinent, please enclose a minimum of five (5) photos (.jpg preferred, minimum 300 dpi) or video of your EAC grant funded project.