



CITY OF EAGLE

660 E. Civic Lane, Eagle, ID 83616
Phone #: (208) 939-0227 Fax #: (208) 938-3854

Application for Zoning Certificate *Zoning Permit per ECC 8-7-2(A)*

FILE NO.:	_____	FEE:	_____
CROSS REF.	_____		
FILES:	_____		

APPLICANT: _____ PHONE: _____
 Owner Purchaser Tenant

APPLICANT ADDRESS: _____

APPLICANT EMAIL: _____

OWNER: _____ PHONE: _____

OWNER ADDRESS: _____

OWNER EMAIL: _____

REPRESENTED BY: _____ PHONE: _____
(IF DIFFERENT FROM ABOVE)

PROPERTY ADDRESS: _____

Application Submittal Requirements

	Applicant Use		Staff Use
1.	<input type="checkbox"/>	A complete Zoning Certificate Application.	<input type="checkbox"/>
3.	<input type="checkbox"/>	If the signator on this application is not the owner of the property, an original notarized statement (affidavit of legal interest) from the owner stating the applicant is authorized to submit this application is required.	
4.	<input type="checkbox"/>	One (1) 8 ½" x 11" vicinity map.	<input type="checkbox"/>
5.	<input type="checkbox"/>	Attach a description of the nature of business (type), goods to be sold, hours of operation, etc.	<input type="checkbox"/>
6.	<input type="checkbox"/>	Any additional information to aid in understanding the project.	<input type="checkbox"/>

Council approval will not be required.

NOTE:

IF THE ZONING ADMINISTRATOR DETERMINES THAT ADDITIONAL AND/OR REVISED INFORMATION IS NEEDED, AND /OR IF OTHER UNFORSEEN CIRCUMSTANCES ARISE, ANY DATES OUTLINED FOR PROCESSING MAY BE RESCHEDULED BY THE CITY.

Eagle City Code Section 1-7-4 (A) states, "Fee Schedule Established: The city clerk or their designee, at the time of the filing of a land use application, petition, or receipt of an area of impact referral, shall collect the fee and/or deposit established by resolution of the city council together with a deposit for any direct costs incurred by the city to review such requests by architects, engineers, attorneys, or other professionals necessary to enable the city to process said application, petition, or referral in an informed manner." Direct costs, as underlined in 1-7-4 (A) above, shall be required to be paid by the applicant in a time frame to be determined by the City Policy for Collection and Enforcement of Deposits and Fees for Land Use Action as approved and adopted by the Eagle City Council.

NOTE: The processing of an application shall be delayed or stopped if deposit balances and direct costs are not reimbursed as required in accordance with the adopted policy.

The City does not guarantee acquisition of public services provided by any agency. The developer, property owner and/or applicant of this application for Zoning Certificate does hereby release and indemnify and hold harmless the City of Eagle from any and all claims, cost, damages, etc., from any individual or organization regarding the acquisition of services which are not affiliated with the City, including but not limited to, municipal water service, sanitary sewer service, access to public roads and fire protection.

Signature of Applicant/Representative _____ Date: _____

Printed name of Applicant/Representative _____ Date: _____

Signature of receipt by City staff _____ Date: _____