

CITY OF EAGLE
DISPLAY CASE REQUEST FORM

Name of Requestor: _____

Telephone: (Home) _____ (Cell) _____

Address: _____

Email: _____

Details about collection to be displayed: _____

Your signature indicates that you have read and are in agreement with the terms and provisions of the City of Eagle Display Case Policy.

Name (please print): _____

Signature: _____

Date: _____

Displays are assigned on a first come first serve basis. When your request form is approved, we will notify you of an approximate date of your reservation; this is subject to change depending upon prior reservations. If there is a month(s) that your collection is not available for display, please indicate it here:

Once you are notified of the date of your display, please remember that you agree to set up your display between the 1st and 5th of the month assigned. You will also be responsible for picking up your display items between the 25th and the last day of the month. ***Remember, the City of Eagle, the Eagle Historical Museum and/or the Eagle Historical Society will remove any display items that are not retrieved by its owner from the case in time for the next scheduled exhibit.***

If you have questions, please contact the Eagle Historical Museum at 208-939-2669 or eaglemuseum@cityofeagle.org.

Date of Installation: _____ Date of Removal: _____

Name of Person Installing Display: _____

Name of Person Removing Display: _____