

# CITY OF EAGLE PARKS AND RECREATION ANNUAL REPORT 2013



## Executive Summary

- Fifteen major projects completed with a value of \$203,092.
- Facility Rentals/Events is up 39.6% from 2012.
- Hired a staff person that works Wednesday-Sunday which allows us to service events and do general maintenance during our busiest times in the parks.
- Implemented an on-line reservation system for facility reservations which reduces staff time and provides better service to the public.
- Twelve major volunteer projects with an estimated value of \$41,352.
- Create a weekly maintenance work plan for park and facility operations which allows us to schedule resources and plan for workloads.

### City Council

Jim Reynolds-Mayor

Mary McFarland-Council President

Mark Butler

John Grasser

Jason Pierce

### Parks, Recreation and Facility Staff

Mike Aho-Director

Dave Rioux-Maintenance Specialist

Wayne Hancock-Maintenance Specialist

Candy Hash-Administrative Clerk 1

### Parks and Pathway Development Commission

Randy Zollinger-Chair

Mary McColl-Vice Chair

Charlie Baun

Marc Grubert

Dan Friend

Don Stockton

Jay Walker

Council Liaison-Mary McFarland, Jason Pierce

## Parks

- Turf renovation project at Heritage Park. Removed turf that was hard to grow and replaced with gravel to help with aesthetics and maintenance



Heritage Park Turf Project Before and After

- Resurfaced and painted the Heritage Park Fountain and sign.



Fountain/Sign renovation Heritage Park

- Removed overgrown and unmanaged vegetation around Friendship Park tennis court and put in new landscape.



Friendship Park Tennis Court Landscape Before and After

- Landscaped the roadway inside the Sports Complex with a low maintenance design.



Sports Complex Roadside Landscape Project Before and After

- At Orval Krasen Park did the landscaping along Stierman, replaced fence and trimmed brush.

## Facilities

- Replaced the HVAC system at the Library.
- Added a new security camera at the Library.
- Removed trip hazards on all the sidewalks that the city manages.
- Repainted the trim at City Hall.
- Repaired the overhead canopy around City Hall.
- Added air conditioning to the Server Room at City Hall.
- Add heaters to the north side of city hall to improve the comfort level of employees.
- Moved into a leased maintenance facility to consolidate all of our storage and operations.

## Trails

- Received a \$121,000 grant for the Dry Creek Trail with 1st phase of construction starting in 2014.
- Repaired washout along the Greenbelt on the north bank of the north channel.
- Improved the trail surface and drainage on part of the Laguna Pointe Trail.
- Built the new Flow trail at the Sports Complex.



Flow Trail Construction Sports Complex

## Volunteer Projects

- Native Plant planting on March 29 with 10 volunteers with Eagle Fire Department providing water for the new plants. Estimated value \$2,000.
- Trail work at the Bike Park with equipment and labor donated by Western Power Sports on April 4 and 5 on the four cross course. Estimated value \$5,000.
- Five Eagle Scout Projects, two benches replaced along Greenbelt, three bulletin Boards replaced in Sports Complex, signs installed at Sports Complex on bike trails, Peregrine Falcon birdhouses placed along Greenbelt. Estimated value \$4,000.
- Pump Track and Jump Lines redone and improved at Sports Complex. Estimated value \$5,000.
- Lowes Hero's reconfigures grass viewing area alongside pump track at the Sports Complex. Estimated value \$10,000.
- I Heart Treasure Valley Work Day on March 16 with over 100 volunteers from Eagle Nazarene Church clearing trails and working in the parks. Estimated value \$5,900.



Treasure Valley Work Day Before and After

- Had a crew of Juveniles from Ada County Court Service work on trail maintenance throughout the summer for 14 days and a total of 144 hours. Estimated value \$1,152.
- Eagle Nazarene Church had over 100 volunteers working on the north bank of the south channel of the Boise River doing trail improvements in September. Estimated value \$4,000.
- Mountain West bank had 25 volunteers work on the Mace Road trail along the Boise River. Estimated value \$2,800.
- Held four Healthy Hill work days at the Sports Complex. Estimated value \$1,500.

## Special Events

- Easter Egg Hunt at Heritage Park on March 30 sponsored by Eagle Chamber of Commerce.
- Fatter Tire Bike Event at Guerber Park on Saturday December 7<sup>th</sup>, a first time event with over 50 participants.



Fatter Tire Event Gueber Park

- Waffle Cross Cyclecross event at Sports Complex, an on-going event held in October, November and December.
- Eagle Country Christmas on December 14 with Eagle providing support, patio heaters and balloon tying.
- SWIMBA Trail Rendezvous Event on June 22 at Sports Complex. A first time event that drew over 200 participants.
- Baldapalooza on September 14 which was a music event held in Merrill Park that had over 300 people attend.
- On June 29 eagle Parks and Recreation co-sponsored the Eagle High School Mustangs Fun Run.
- Eagle Fun Days Firework Show on July 12 that was enjoyed by thousands of people.



*"Thanks for the great fireworks show on Saturday night. It was the best we have seen anywhere in a long time."* Dave & Mary, Eagle residents for 30 years

City of Eagle Parks and Recreation Annual Report 2013

- Arbor Day Celebration on April 27, with a local Boy Scout troop planting two trees and Eagle being recognized as a Tree City USA for our 21st year.
- Field of Honor at Merrill Park in May.
- Event Totals for 2013:

Park	2012	2013	Difference
Merrill	179	191	+12
Guerber (2 shelters)	111	289	+178
Sports Complex	8	14	+6
Total	298	494	+196 (+39.6%)
Facility Rental Fees	\$12,996.05	\$15,508.89	+\$2,512.84 (+16.2%)

Other

- February 6, held a public meeting to determine what the public wants done at the Bike Park with over 50 people attended.
- Hired Wayne Hancock to work in Park Operations which includes Saturday and Sunday coverage to help serve events and work in parks during the weekend.
- Launched an on-line system for park reservation that saves staff time and provides a better service to the public.
- Had 64 hanging flower pots on downtown street poles this summer with watering once a day and during hot spells twice a day. Part of the labor for this came from Work Source at no cost to the city.



Flower Baskets Downtown Eagle

- Created a yearlong weekly maintenance plan for general operations of parks and facilities for workload management and record keeping.
- Created a 6 year capital plan for Parks and Recreation.
- Redid Budget categories for Parks and Recreation.
- Established a City of Eagle Facebook page.
- Hired two part time trail workers for the Sports Complex.

# Goals 2014

**1. Establish and have approved a pricing policy that can be used to establish prices for all parks and recreation services including classes/programs and rentals.**

Objectives:

- Identify services that Eagle Parks and Recreation currently provides and place them in the service pyramid model.
- Establish service descriptions for all programs and program areas.
- Identify indirect and direct costs for providing services.
- Establish Cost Recovery percentages for all levels of the cost recovery pyramid.

**2. Create a year round recreational program for the citizens of Eagle.**

Objectives:

- Hire a staff person (project or intern) to assist in the creation of the program
- Survey the community to determine needs and desires of programs to offer.
- Identify activity providers that can match those needs.
- Utilizing the pricing policy model establish programs that meet the community need and financial objectives.
- Establish a revenue and expenditure budget that the program can operate within.
- Identify methods to market activities.
- Create a system for people to sign up for programs.

**3. Create and have approved a trail maintenance plan for Eagle Trails and Pathways.**

Objectives:

- Identify all trails owned or managed by the city and identify who has responsibility for maintenance of those trails.
- Categorize each trail into levels and service standards for those levels.
- Establish maintenance standards for those service levels.
- Create a maintenance schedule for trails using the standards.
- Identify funding sources to maintain the trails at the approved service levels.

**4. Create and have approved an event application for Eagle Parks and Recreation.**

Objectives:

- Create a task force to help draft the form which will include representatives from Eagle Fire Department, Eagle Police Department, Event Providers and Eagle Chamber of Commerce.
- Establish a fee for event applications based on the price policy model.
- Create a draft application and send it around to past event providers and city staff for comments.
- Finalize the application and present for approval.

**5. Have available to the Citizens of Eagle a map showing the trails and parks.**

Objectives:

- Using the work from the trail maintenance plan add established trails to map data base.
- Add parks to the data base.
- Determine the style of map to be completed for the citizens.
- Create map.

**6. Start on the Parks and Recreation Department Master Plan.**

Objectives:

- Finish the RFQ to be sent out to possible vendors.
- Select vendor from the returned responses.
- Begin Master planning process as lead by provider.



Trail Clearing on Brookwood Trail

## Acknowledgements

The accomplishments of 2013 would not have been possible without the hard work and dedication of the small but dedicated Parks, Recreation and Facility staff of Dave Rioux, Wayne Hancock and Candy Hash. These three people were the backbone of our department and give their heart and soul to the people of Eagle. They may have been key components to our success this first year but vital was The Eagle City Council of Mayor Jim Reynolds, Council President Mary McFarland, Mark Butler, John Grasser and Jason Pierce who provided their unwavering support of Eagle, it's citizens and Eagle Parks and Recreation. Their vision and support has set the foundation for great things in the years to come.

The staff of Planning/Zoning, Building, Water, Clerk's/Treasures office, Eagle City Library, Eagle Museum, Eagle Police and Eagle Fire Department have all been essential support and team members for the things we have accomplished in 2013. Guiding us through this year has been the Parks and Pathway Committee of President Randy Zollinger, Council Liaisons Mary McFarland and Jason Pierce, Dan Friend, Don Stockton, Jay Walker, Marc Grubert, Mary McColl, and Charlie Baun. Countless volunteer hours from the Parks and Pathway Committee have allowed us to achieve the projects we have throughout this year.

Local businesses, service clubs, non-profits, churches, scout troops, and user groups have donated materials, time and support to Eagle Parks and Recreation throughout the year and have been important partners in our achievements. Some of these include Eagle Chamber of Commerce: Gretchen Gilbert, BAMBA: Brad Nelson, Mountain West Bank: Debbie Carpenter, Eagle Kiwanis Club: Pete Dover, Wild West: Naomi Preston, Wright Brothers: Robert Grubb, Lowes Hero's: Debbie Lombard-Bloom, Healthy Hills Initiative: Mike Pellant, Summer Lawns: Juan Morales, Eagle Nazarene Church: Pastor Ed Weaver.



Fun Run at Merrill Park