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**City of Eagle**  
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**To:** Eagle is HOME: Comprehensive Plan Steering Committee  
**From:** Nichoel Baird Spencer, MCRP, AICP, Planner III  
**Subject:** December 12, 2016 Committee Meeting  
**Date:** December 8, 2016  
**Attachment(s):** None  
**Copy To:** Zoning Administrator,  
Stan Bastian - Eagle URA Representative,  
Jeff Kunz - City Council Representative

December 6, 2016, was the submittal deadline for the consulting teams to provide the Eagle is HOME: Comprehensive Plan Steering Committee their draft of the Transportation Chapter (Kittelson & Associates) and Economic Development Chapter (Studio Cascade).

Staff has received preliminary copies of both chapters for our initial review prior to sending the documents to the Committee. Upon completion of our review staff has significant concerns about the work provided. Staff has provided both verbal and written comment to the consulting teams and has requested significant re-writes from both entities.

Both consulting teams have requested a modification to their project timelines in order to properly address the staff comments and to ensure compliance with the adopted scope of work within their contracts.

Kittelson and Associates has requested a contract extension from December 20, 2016 to January 31, 2017. Kittelson and Associates is confident that they will be able to provide a final deliverable by January 31, 2017. Studio Cascade has requested a modification to their delivery schedule for the draft chapter from December 6, 2016 to January 3, 2017. Studio Cascade continues to be confident in their completion of the final deliverable by February 28, 2017.

Staff continues to work on edits to the Future Land Use Map and land use designations contained within Chapter 6, but feels this is not enough information to warrant a meeting on December 12, 2016. To that end, staff will be cancelling the December meeting and will provide the Committee the draft text and maps as they are made available with the anticipation that the January 17, 2017, meeting will focus on major concerns and comments.

Please be assured staff continues to be committed to a city Council adoption of the updated comprehensive plan in late summer of 2017.

Please feel free to contact me at 939-0227 or via email at [nbaird@cityofeagle.org](mailto:nbaird@cityofeagle.org) if you have questions.