

Eagle Public Library

Distribution of Free Printed Materials Policy

Adopted by the Board of Trustees, August 12, 2013

Reviewed and Reaffirmed, February 8, 2016

1. Purpose

The purpose of this policy is to clarify the types of non-Library materials that will be accepted for public distribution. Distribution of non-Library materials does not indicate endorsement of the content, ideas, issues, events or activities promoted by those materials. This type of information differs from the Library's formal collection of print and non-print holdings, which are reviewed and selected by Library staff members using professional collection development standards and tools. The Board of Trustees of the Eagle Public Library authorizes the distribution of free printed materials to further the Library's stated mission. The Board endorses the American Library Association's [Exhibit Spaces and Bulletin Boards](#) interpretation of the [Library Bill of Rights](#).

2. Guidelines

The Eagle Public Library attempts to provide the community with limited, temporary space for the distribution of free printed materials to further the Library's mission to provide information and services that promote lifelong learning, literacy, and the love of reading to enrich the quality of life in our community. To make the most efficient use of the space that is available, the Library established the following criteria for such material.

Non-profit organizations may provide dated materials for passive distribution in an area designated for that purpose. A limited number of copies of free newspapers and publications of local interest, such as the Eagle Informer, the Independent, or the Valley Times, are accepted for distribution. Materials for passive distribution will be rotated for display in accordance with the demand and space available. Materials remaining after distribution will be discarded, as will materials left at the Library without authorization.

3. Items which may not be made available for free distribution

The following items may not be left in the material distribution area:

- Materials that support or oppose any political candidate or ballot measure. Non-partisan election information materials, such as those provided by the Secretary of State, the Ada County Supervisor of Elections, or the League of Women Voters will be made available.
- Materials that support or oppose a specific religious conviction.
- Materials asking for library visitors to sign a petition are not permitted (as this is not consistent with passive distribution).

4. Amendment of Rules

The Library Director may approve exceptions to this policy.

The Board of Trustees of the Eagle Public Library reserves the right to review and amend this policy at any time.