

## **EXHIBIT CASE AND DISPLAY POLICY PROCEDURES**

EHS = Eagle Historical Society

EHM = Eagle Historical Museum Coordinator

1. Review materials/collections to be displayed. (EHS & EHM)
2. Reservations. (EHS):

Helen Fisher, Eagle Historical Society  
[Mamafish1@msn.com](mailto:Mamafish1@msn.com)

Alana Dunn, Museum Coordinator  
[EagleMuseum@cityofeagle.org](mailto:EagleMuseum@cityofeagle.org)  
208-939-2669

3. To be completed by Exhibitors:
  - a. Display Request Form
  - b. City of Eagle Exhibit Case and Display Policy. Acknowledgment must be signed by the Exhibitors and a copy of the Policy given to the Exhibitors.
4. Keys for the Display Case can be obtained at the EHM or from the City Clerk's Office.