

Eagle Public Library

## **Selling and Soliciting on Library Premises Policy**

Adopted by the Board of Trustees, February 10, 2014

Reviewed and Reaffirmed, July 11, 2016

### **1. Purpose**

In its effort to accomplish its stated mission, the Eagle Public Library's Board of Trustees establishes the Selling and Solicitation on Library Premises Policy to assure that patrons are able to use Library resources and services free of interference and disruption and that library staff are able to conduct the business of the Library.

### **2. Scope**

“Library Support Groups” include the Friends of the Eagle Public Library, the Teen Advisory Board and any future Library foundation.

### **3. Solicitation on Eagle Public Library Property**

The Library does not allow solicitation by any for-profit organizations in the Library. Permission to solicit for non-profit organizations in the Library will be subject to approval by the Board of Trustees and will be limited to those organizations whose mission is in keeping with the stated mission of the Library or those which provide a direct financial benefit to the Library.

Organizations not recognized by the Eagle Public Library Board of Trustees as a Library Support Group (the Friends of the Eagle Public Library, the Teen Advisory Board, and any future library foundation) may not solicit funds on Library property.

Selling or soliciting services, money, or items to or from library staff or patrons is prohibited.

Collection boxes or bins for Library co-sponsored campaigns, such as the collection bin for the Eagle Food Bank, may be housed at the Library.

As outlined in Eagle Public Library's Bulletin Board and Distribution of Printed Materials policies, posters and/or fliers announcing events to benefit non-profit, civic and/or community organizations may be displayed in the community information center if space allows, subject to approval of the Library Administration.

### **4. Amendment of Rules**

The Library Director may approve exceptions to this policy.

The Board of Trustees of the Eagle Public Library reserve the right to review and amend this policy at any time.