



# CITY OF EAGLE

660 E. Civic Lane, Eagle, ID 83616  
Phone #: (208) 939-0227 Fax #: (208) 938-3854

## VARIANCE APPLICATION TITLE 9

FILE NO.: \_\_\_\_\_

FEE: \_\_\_\_\_

CROSS REF. \_\_\_\_\_

FILES: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

PHONE: \_\_\_\_\_

Owner  Purchaser

APPLICANT ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

APPLICANTE EMAIL: \_\_\_\_\_

OWNER: \_\_\_\_\_

PHONE: \_\_\_\_\_

OWNER ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

OWNER EMAIL: \_\_\_\_\_

REPRESENTED BY: \_\_\_\_\_

PHONE: \_\_\_\_\_

(IF DIFFERENT FROM ABOVE)

REPRESENTATIVE  
ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

REPRESENTATIVE  
EMAIL: \_\_\_\_\_

ADDRESS OF  
PROPERTY:  
DISTANCE FROM  
MAJOR CROSS STREET: \_\_\_\_\_  
\_\_\_\_\_

PARCEL NO.: \_\_\_\_\_  
\_\_\_\_\_

(APPLICANT TO VERIFY WITH ADA COUNTY ASSESSOR'S OFFICE)

# Application Submittal Requirements

	Applicant Use		Staff Use
1.	<input type="checkbox"/>	Legal description of property.	<input type="checkbox"/>
2.	<input type="checkbox"/>	Copy of Deed.	<input type="checkbox"/>
3.	<input type="checkbox"/>	If the applicant is not the owner provide a notarized statement from the owner stating the applicant is authorized to submit this application.	<input type="checkbox"/>
4.	<input type="checkbox"/>	Names and addresses of all adjoining owners of property and residents within three hundred feet (300') of the external boundaries of the land being considered as shown on record in the County Assessor's Office. The addresses shall be submitted to the City on two sets of address labels including a map showing the addresses in relation to the land being considered.	<input type="checkbox"/>
5.	<input type="checkbox"/>	One (1) 8 ½" x 11" vicinity map.	<input type="checkbox"/>
6.	<input type="checkbox"/>	A written statement describing the existing use and existing zone classification.	<input type="checkbox"/>
7.	<input type="checkbox"/>	<p>A written statement of justification addressing the nature of and reason for the variance. Include in the justification letter information demonstrating that the requested variance conforms to the following standards:</p> <ol style="list-style-type: none"> <li>1. That there are such special circumstances or conditions affecting the property that the strict application of the provisions of this Title (9) would clearly be impracticable or unreasonable.</li> <li>2. The strict compliance with the requirements of this Title (9) would result in extraordinary hardship to the subdivider because of the unusual topography, other physical conditions or other such conditions which are not self-inflicted, or that these condition would result in inhibiting the achievement of the objectives of this Title (9).</li> <li>3. That the granting of the specified variance will not be detrimental to the public welfare or injurious to other property in the area in which the property is situated.</li> <li>4. That such variance will not violate the provisions of the Idaho Code.</li> <li>5. That such variance will not have the effect of nullifying the interest and purpose of this Title (9) and the Comprehensive plan.</li> </ol>	<input type="checkbox"/>

**NOTE:**

IF THE CITY COUNCIL OR THE ZONING ADMINISTRATOR DETERMINES THAT ADDITIONAL AND/OR REVISED INFORMATION IS NEEDED, AND /OR IF OTHER UNFORSEEN CIRCUMSTANCES ARISE, ANY DATES OUTLINED FOR PROCESSING MAY BE RESCHEDULED BY THE CITY.

APPLICANT/REPRESENTATIVE MUST ATTEND THE PLANNING & ZONING COMMISSION AND CITY COUNCIL HEARINGS.

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Eagle City Code Section 1-7-4 (A) states, "Fee Schedule Established: The city clerk or their designee, at the time of the filing of a land use application, petition, or receipt of an area of impact referral, shall collect the fee and/or deposit established by resolution of the city council together with a deposit for any direct costs incurred by the city to review such requests by architects, engineers, attorneys, or other professionals necessary to enable the city to process said application, petition, or referral in an informed manner." Direct costs, as underlined in 1-7-4 (A) above, shall be required to be paid by the applicant in a time frame to be determined by the City Policy for Collection and Enforcement of Deposits and Fees for Land Use Action as approved and adopted by the Eagle City Council.

**NOTE: The processing of an application shall be delayed or stopped if deposit balances and direct costs are not reimbursed as required in accordance with the adopted policy.**

**The City does not guarantee acquisition of public services provided by any agency. The developer, property owner and/or applicant of this Variance application does hereby release and indemnify and hold harmless the City of Eagle from any and all claims, cost, damages, etc., from any individual or organization regarding the acquisition of services which are not affiliated with the City, including but not limited to, central water service, sanitary sewer service, access to public roads and fire protection. "Regulatory Taking Notice: Applicant has the right, pursuant to section 67-8003, Idaho Code, to request a regulatory taking analysis."**

Signature of Applicant/Representative \_\_\_\_\_ Date \_\_\_\_\_

Printed name of Applicant/Representative \_\_\_\_\_ Date \_\_\_\_\_

City staff comments: \_\_\_\_\_

\_\_\_\_\_

Signature of receipt by City staff \_\_\_\_\_ Date \_\_\_\_\_