



EAGLE ARTS COMMISSION
CALL FOR ARTISTS FOR
BENCH ART



OVERVIEW

The Eagle Arts Commission is pleased to provide artists the opportunity to create art for benches in Eagle, Idaho. The benches are located at the newly acquired City property on which the Parks and Recreation Department, Eagle Historical Museum and Preservation and Community Center will be situated. Eleven (11) artists will be selected and compensated three hundred dollars (\$300.00) each.

ELIGIBILITY

1. Preference will be given to artists who reside in the City of Eagle (City) or within the City's Area of Impact (CAI). However, all artists who reside in Idaho may apply.
2. All artwork must be original.

SUBMITTAL REQUIREMENTS

1. The attached "Bench Art Application" and "Image List" must be completed, signed.
2. A "Letter of Interest" shall be included that responds to the following.
 - a. Why is the submitting artist interested in this opportunity?
 - b. A short, written explanation of your idea(s) for the bench design.
3. Provide five (5) JPG images of current and past work.
 - a. Each submitted image must be three hundred (300) dpi.
 - b. The artist's first name, last name, and the title of the artwork shall be included in the name of the JPG file as shown in the following example:
Joe_Monet_Waterlilies.jpg.
4. Bench design proposal sketch. The design proposals must be themed around the "Eagle community (i.e. family life, fruits of the harvest, performing arts, public art, pets, etc.)"
5. All required items shall be copied to a non-returnable CD or thumb drive, clearly labeled with the name of the artist and their phone number.
 - a. All written documents must be submitted in PDF or MS Word DOCX format.
 - b. The "Bench Art Application" and "Image List" shall be scanned and copied to the CD or thumb drive.
6. At the discretion of City staff and/or the EAC, submissions deemed incomplete or inappropriate may not be considered.

EVALUATION PROCESS

1. The following items will be evaluated on a basis of Pass/Fail.
 - a. "Bench Art Application and Image List"
 - b. "Letter of Interest"
2. JPG images of current and past work and the "bench design proposal sketch" will be initially evaluated by the EAC using a points-awarded matrix.

SUBMITTAL INSTRUCTIONS

Submittals by hand or mail shall be sealed and use the following address:

Call for Artists for Bench Art
Attn: Holly Csencsits
Eagle City Hall
660 East Civic Lane
Eagle, ID 83616

Submittals by mail must be postmarked no later than:

5:00 p.m. MST, Tuesday, August 13, 2019

Hand delivered submittals must be date-stamped by the City no later than:

5:00 p.m. MST, Tuesday, August 13, 2019

Late submittals will not be accepted.

RESPONSIBILITIES OF THE EAC AND THE CITY

1. The EAC and the City reserves the right to reject any and all submittals and waive any and all requirements set forth in this “Call for Artists for Bench Art.”
2. Via email, letter, or phone call, artists will be notified by the City as early as possible with the EAC’s results.

RESPONSIBILITIES AND UNDERSTANDING OF THE ARTIST

1. If chosen, the artist acknowledges that by responding to this “Call for Artists for Bench Art,” he/she is solely responsible for all out-of-pocket costs associated with the submittal, interview process, and coordination with City staff as herein identified.
2. Artists who have their design selected will receive an honorarium of \$300.00. Payment of \$150.00 will be made to artists upon selection of their design. The balance of \$150.00 will be made to artists upon completion of the bench.
3. Artists will be responsible for the cost of all materials related to completing the selected design. However, the top clear coat will be provided.
4. Specific instructions regarding painting requirements will be given at the time artists are selected. Acrylic paint is required (paints used must be able to withstand the weather).
5. Artists will be allowed to pick up the bench and paint at a desired location.

PROJECT TIMELINE

July 26th – Call Released

August 13th – Application Deadline

Week of August 19th - Artist Selection

September 6th – September 14th – Bench Completion

Week of September 16th - Installation

QUESTIONS

Questions concerning this “Call for Artists for Bench Art” shall be directed to:

Holly Csencsits, Administrative Clerk II

Phone: (208)939-6813, ext. 215 Email: ArtsCommission@cityofeagle.org

BENCH EXAMPLES AND INFORMATION

The EAC will assign selected artists to specific bench locations during the selection process. All eleven (11) benches are located at 175 East Mission Drive, Eagle, Idaho.

Each artwork or design should cover the entire front of the bench. The bench seat is 48” x 15” and the Bench back rest is 48” x 19”. Please note that the benches will be cleaned and treated before the project begins. Artists may visit the site before submitting.



EAGLE ARTS COMMISSION
CALL FOR ARTISTS FOR BENCH ART
2019
“APPLICATION FORM”

Please print unless otherwise stated.

Artist’s Name (First & Last): _____

Parent or Guardian’s Name,
if Artist is a Minor (First & Last): _____

Address: _____

City, State & Zip: _____

Phone: _____

Email: _____

Website: _____

I, the undersigned, acknowledge the rights reserved by the City of Eagle to accept or reject any or all submittals as may appear to be in the best interest of the City and to bind myself, on the acceptance of this submittal, to enter into and execute a contract.

Signature: _____

Print Name: _____

Date: _____

*More information about the City of Eagle can be found at <https://www.cityofeagle.org/>.
More information about the Eagle Arts Commission can be found at <https://www.cityofeagle.org/319/Arts-Commission>.*

**EAGLE ARTS COMMISSION
CALL FOR ARTISTS FOR BENCH ART
2019
“IMAGE LIST”**

Artist’s Name (First & Last): _____

	Title	Medium	Date Completed	Additional Information
1				
2				
3				
4				
5				