



**CITY OF EAGLE**  
**CERTIFICATE OF**  
**PROJECT VALUATION**

660 E. Civic Lane, Eagle, Idaho 83616  
Phone: (208) 489-8760 [www.cityofeagle.org](http://www.cityofeagle.org)

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**Certificate of Value Instructions:**

1. The Certificate of Value is for the use of commercial permit applicants.
2. All permit applicants should sign where appropriate indicating that the scope of work and values submitted are either initial or final. Initial values should be within 80% of the expected final value. Final values must be the contract value of all work performed including all change orders. Both initial and final may be signed off if the city is satisfied that a contract review will confirm that there are no significant differences between stated final value and scope of work.
3. Structural permit applicants should fill in the project value line and then show a breakdown of the component trades for the Electrical, Plumbing and Mechanical work. Please remember that project value is the total value of all construction work for which the permit is issued (including overhead and profit), as well as all finish work, painting, roofing, electrical plumbing, heating, air conditioning, elevators, fire extinguishing systems and any other permanent equipment.
4. Plumbing and Mechanical permit applicants should fill in only the lines appropriate to their contract. Please note that structural items, if included in your contract, may not be subtracted out for fee calculation. All items covered by the appropriate code or codes must be used for fee calculation, including items such as process piping and medical gas piping. A Structural permit number must be supplied if any structural work is being done at the project location.
5. Electrical permit applicants should remember that no deductions from contract value may be used in permit fee calculation. A Structural permit number must be supplied if any structural work is being done at the project location.
6. If owner supplied equipment is not included with this Certificate of Value, then a separate permit must be purchased.
7. The Permitting Process Relative to the Certificate of Value:
  - A. Request for inspection will be accepted only for a job with a permit in effect.
  - B. A permit can be issued only when a completed initial certification of value form is received and accepted by the Building Department. The certification of value form can be submitted by Fax

to 208-489-8767, carried in or mailed to the Building Department at 660 E. Civic Lane, Eagle ID 83616.

- C. Jobs will receive a field final in the same manner they always have. Following the field final, the contractor will submit to the Building Division within 30 days, a Final Certificate of Value with updated scope of work and a final contract value. If the job is not selected for review process, final Building Division approval will be noted.

APPLICANT INFORMATION	
Applicant Name:	Phone:
Address:	City/State/Zip:
Email:	Fax:
OWNER INFORMATION	
Owner Same as Applicant Above: <input type="checkbox"/> If same, check the box and skip this section.	
Owner Name:	Phone:
Address:	City/State/Zip:
Email:	Fax:
TENANT INFORMATION (If different than applicant)	
Owner Name:	Phone:
Address:	City/State/Zip:
Email:	Fax:
CONTRACTOR INFORMATION	
Contractor Name:	Phone:
Address:	City/State/Zip:
Email:	Fax:

SCOPE OF WORK

**PLEASE COMPLETE THE FOLLOWING:**

**Total Project Value:** The total value of all construction work for which the permit is issued (including overhead and profit), as well as finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems and other permanent equipment. \$ \_\_\_\_\_

**Electrical Value:** Total value of all work performed (including overhead and profit) on the job, including the electrical contract and any change orders. \$ \_\_\_\_\_

**Plumbing Value:** Total value of all work performed (including overhead and profit) on the job, including the plumbing contract and any change orders. \$ \_\_\_\_\_

**Mechanical Value:** Total value of all work performed (including overhead and profit) on the job, including the mechanical contract and any change orders. \$ \_\_\_\_\_

**CERTIFICATION**

- I certify that the Initial Values and scope of work given are the most accurate available at this time.
  
- I certify that the Final Values and Scope of Work given represent the total sum of the job Contract, all change orders and all owner supplied elements of this job.

**\*(If an Initial Certificate of Value was previously submitted for this project, it must be resubmitted with the Final Values).**

Applicant's Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**FOR OFFICE USE ONLY**

Permit Number: \_\_\_\_\_ Date: \_\_\_\_\_ Issued By: \_\_\_\_\_

Final Fees Due: \_\_\_\_\_ Date: \_\_\_\_\_ Issued By: \_\_\_\_\_

Initial Fees Due: \_\_\_\_\_ Date: \_\_\_\_\_ Issued By: \_\_\_\_\_