



CITY OF EAGLE

660 E. Civic Lane, Eagle, ID 83616

Phone #: (208) 939-0227 Fax #: (208) 938-3854

CONDOMINIUM PLAT APPLICATION

FILE NO.:	_____	FEE:	_____
CROSS REF.	_____		
FILES:	_____		

APPLICANT: _____ PHONE: _____
 Owner Purchaser

APPLICANT ADDRESS: _____

APPLICANT EMAIL: _____

OWNER: _____ PHONE: _____

OWNER ADDRESS: _____

OWNER EMAIL: _____

ENGINEER: _____ PHONE: _____

ENGINEER ADDRESS: _____

ENGINEER EMAIL: _____

REPRESENTED BY: _____ PHONE: _____
(If different from above)

REPRESENTATIVE ADDRESS: _____

REPRESENTATIVE EMAIL: _____
ADDRESS & LOCATION OF SITE: _____

TOTAL ACREAGE OF SITE: _____

Application Submittal Requirements

All applications require the scheduling of a submittal meeting prior to the cut-off date

Applicant
Use

Staff
Use

- | | | | |
|-----|--------------------------|---|--------------------------|
| 1. | <input type="checkbox"/> | A complete Condominium Plat Application form (it is the applicant's responsibility to use a current application). | <input type="checkbox"/> |
| 2. | <input type="checkbox"/> | Date of pre-application meeting: _____ Note: Pre-applications are valid for a period of three (3) months. (Application timelines are available in the Planning and Zoning Department or on-line at cityofeagle.org). | <input type="checkbox"/> |
| 3. | <input type="checkbox"/> | Legal description of property that meets and bounds to the center line of all right of ways with appropriate closure to meet the standards of the Ada County Engineer. | <input type="checkbox"/> |
| 4. | <input type="checkbox"/> | Copy of Deed. | <input type="checkbox"/> |
| 5. | <input type="checkbox"/> | If the signator on this application is not the owner of the property, an original notarized statement (affidavit of legal interest) from the owner stating the applicant is authorized to submit this application is required. | <input type="checkbox"/> |
| 6. | <input type="checkbox"/> | A short description/narrative addressing the proposed condominium project. | <input type="checkbox"/> |
| 7. | <input type="checkbox"/> | Three (3) full scale copies of the Condominium Plat (folded). | <input type="checkbox"/> |
| 8. | <input type="checkbox"/> | One (1) 8½" x 11" reduction of the Condominium Plat. | <input type="checkbox"/> |
| 10. | <input type="checkbox"/> | One (1) 8 ½" x 11" vicinity map. | <input type="checkbox"/> |
| 10. | <input type="checkbox"/> | Two (2) copies of the CC&R's and/or the property maintenance agreement. | <input type="checkbox"/> |
| 11. | <input type="checkbox"/> | Any additional information to aid in understanding the project. | <input type="checkbox"/> |

NOTE:

IF THE CITY COUNCIL OR THE ZONING ADMINISTRATOR DETERMINE THAT ADDITIONAL AND/OR REVISED INFORMATION IS NEEDED, AND /OR IF OTHER UNFORSEEN CIRCUMSTANCES ARISE, ANY DATES OUTLINED FOR PROCESSING MAY BE RESCHEDULED BY THE CITY.

ALL ITEMS SHALL BE COMPLETED AS DETERMINED BY THE ZONING ADMINISTRATOR PRIOR TO APPLICATION BEING DEEMED COMPLETE.

ALL COSTS INCURRED BY THE CITY IN REVIEWING THE CONDOMINIUM PLAT (i.e. City Engineer's Review) SHALL BE PAID PRIOR TO THE CITY CLERK SIGNING THE PLAT.

APPLICANT/REPRESENTATIVE MUST ATTEND THE CITY COUNCIL MEETING.

City of Eagle Applications:

Eagle City Code Section 1-7-4 (A) states, "Fee Schedule Established: The city clerk or their designee, at the time of the filing of a land use application, petition, or receipt of an area of impact referral, shall collect the fee and/or deposit established by resolution of the city council together with a deposit for any direct costs incurred by the city to review such requests by architects, engineers, attorneys, or other professionals necessary to enable the city to process said application, petition, or referral in an informed manner." Direct costs, as underlined in 1-7-4 (A) above, shall be required to be paid by the applicant in a time frame to be determined by the City Policy for Collection and Enforcement of Deposits and Fees for Land Use Action as approved and adopted by the Eagle City Council.

NOTE: The processing of an application shall be delayed or stopped if deposit balances and direct costs are not reimbursed as required in accordance with the adopted policy.

The City does not guarantee acquisition of public services provided by any agency. The developer, property owner and/or applicant of this Condominium Plat application does hereby release and indemnify and hold harmless the City of Eagle from any and all claims, cost, damages, etc., from any individual or

organization regarding the acquisition of services which are not affiliated with the City, including but not limited to, central water service, sanitary sewer service, access to public roads and fire protection.

"Regulatory Taking Notice: Applicant has the right, pursuant to section 67-8003, Idaho Code, to request a regulatory taking analysis."

Signature of Applicant _____

Date _____

Printed name of Applicant _____

Date _____

Signature of receipt by City staff _____

Date _____

Language to be used for "Certificate of City Engineer" and "Approval of City Council" on the Condominium Plat:

Certificate of City Engineer

I, THE UNDERSIGNED, CITY ENGINEER IN AND FOR THE CITY OF EAGLE, ADA COUNTY, IDAHO, DO HEREBY CERTIFY THAT I HAVE CHECKED THIS CONDOMINIUM PLAT AND THAT THE EAGLE CITY REQUIREMENTS REGARDING CONDOMINIUM HAVE BEEN MET.

EAGLE CITY ENGINEER

Approval of City Council

I, THE UNDERSIGNED, CITY CLERK IN AND FOR THE CITY OF EAGLE, ADA COUNTY, IDAHO, DO HEREBY CERTIFY THAT ON THIS _____ DAY OF _____, THE ZONING ADMISTRATOR, ON BEHALF OF THE CITY COUNCIL, DULY APPROVED AND ACCEPTED THIS CONDOMINIUM PLAT.

CITY CLERK