



CITY OF EAGLE – BUILDING DEPARTMENT

660 E Civic Ln
Eagle, ID 83616
Phone: 208-489-8760
Email: building@cityofeagle.org
Contractor Portal: <https://portal.iworq.net/EAGLE/permits/600>

Permit # (office use only)

MECHANICAL PERMIT APPLICATION COMMERCIAL & RESIDENTIAL

Contractor:		Phone:		Email:			
State Cont. Lic #:		Exp Date:					
Builder or Property Owner:			Site Subdivision:				
Site Street Address:		Lot:	Block:	Project Sq Ft:			
Description of Work (required):				Permit Type:			
				New Residential	Commercial		
				Remodel	Commercial TI		
Living Space – Space within a dwelling unit intended for human habitation which may reasonably be utilized for sleeping, eating, cooking, bathing, washing, recreation, and sanitation purposes. An unfinished basement is considered part of the living space.							
New Residential – Single Family Dwelling:			Enter Section Total	New Residential – Multi-Family Dwelling (Contractors Only):		Enter Section Total	
Up to 1,500 sq ft	\$130.00			Duplex Only	\$260.00		
1,501 sq ft to 2,500 sq ft	\$195.00			Three or more multi-family units			
2,501 sq ft to 3,500 sq ft	\$260.00			# Of buildings x \$130			
3,501 sq ft to 4,500 sq ft	\$325.00			# Of units x \$65			
Over 4,500 sq ft \$325 plus \$65 per additional 1000 square feet.				Modular, Manufactured or Mobile Homes:			
Base fee	\$325.00		Base Administrative fee \$65 plus \$10 for each duct, fireplace, piece of HVAC equipment or vent up to maximum sq footage.				
# of Additional 1000 sq ft x \$65							
Fireplace (Gas or Electric)	\$75.00						
Existing Residential (Includes Retro Fits, Additions, etc):			Enter Section Total	Gas Line		Enter Section Total	
\$65 base fee plus \$10 for each HVAC item up to the max of the corresponding square footage of the residential building.				Base Fee	\$65.00		
Base Administrative Fee	\$65.00			# of ducts x \$10			
# of HVAC items x \$10				# of fireplaces x \$10			
Fireplace Installation	\$130.00			# of pieces of HVAC Equipment x \$10			
Hydronic Flooring (\$65 plus \$10 for each additional item).				# of vents x \$10			
Base Fee	\$65.00		Reinspection Fee, Requested Inspections, Technical Service (Consultation)				
# of additional manifolds x \$10			\$65 minimum plus \$65 per hour or portion thereof in excess of one hour including travel time to and from location.				
Commercial / Industrial (Other Installations)			Reinspection Fee (minimum)			Enter Section Total	
<i>Work not specifically covered by any other fee schedule. Fees based on FAIR MARKET PROJECT VALUE which means total Labor, Materials and Equipment for a complete working system. This value is not reducible due to owner supplied and /or donated materials, labor and /or equipment. Overhead and Profit must be included in value (These Values WILL NOT include the Base Admin Fee).</i>			Reinsertion fee assessed per inspection (minimum).				
Up to \$20,000 multiply by 3% (.03) plus \$60.00			Requested Inspection outside the normal inspection process or Technical Service (Consultation)				
\$20,001 - \$100,000 subtract \$20,000 multiply by 2% (.02) plus \$660.00			Reinspection Fee (minimum)				
Over \$100,001 subtract \$100,000 multiply by 1% (.01) plus \$2,260.00			Reinsertion fee assessed per inspection (minimum).				
A copy of the bid is required			Reinspection Fee (minimum)				
Total Cost of Labor & Materials			Reinsertion fee assessed per inspection (minimum).				
Inspection requests must be called into the inspection request line at 208-939-4462 before 4:00pm to schedule an inspection for the next day. All other requests will be scheduled the next business day. Permits will be issued when paid in full via Check, Cash or Credit Card.							
If mailing payment, please remit payment to: City of Eagle Building Department - Permitting, PO Box 1500, Eagle, ID 83616		All Credit Card payments are subject to a non-refundable Portal Admin Fee of 3% plus \$1		Method of Payment			
				Pay Online (link on Homepage)			
				Check/Cash			
Signature:			Date:				
			Total Fees Due:				