



**EAGLE ARTS COMMISSION  
CALL FOR ARTISTS  
2D ART FOR GALLERIES**



**OVERVIEW**

The Eagle Arts Commission (EAC) is pleased to provide 2D artists with the opportunity to display their work at (2) two gallery spaces, at Eagle City Hall and St. Luke's Campus during 2020-2021. The EAC promotes the work of both local and regional artists in a variety of mediums. Artists who are new to public art display are encouraged to enter.

**ELIGIBILITY**

1. Artists working in 2D painting, drawing, print making, fabric, photography and mixed media are encouraged to apply.
2. The work must be framed or professionally presented if not framed. Work will not be accepted with scratches, warped stretchers, damaged or worn frames.
3. All work must be wired properly for the track system.
4. All work must be original. No reproductions, posters, or giclée prints will be accepted.
5. All submissions must be submitted on a CD or thumb drive (non-returnable), clearly labeled with artist's last name. The JPG filename format shall be: **Last Name\_First Name\_Title**. Example: **Adams\_Ansel\_Bridalveil Fall**.
6. All submissions must be submitted on a disk or flash drive (non-returnable), clearly labeled with artist's last name to the City Clerk's Office at Eagle City Hall, 660 Civic Lane Eagle, Idaho, 83616. Due to size constraints e-mail submittals will be not accepted.
7. Please submit up to five (5) images for consideration. Images shall be individual JPG format and shall not exceed five (5) megabytes in size.
8. No artwork will be displayed which cannot safely be hung or displayed utilizing the galleries equipment; that requires unusual maintenance, handling or security; or is disruptive or likely to offend the sensibilities of the general public. Each piece to be displayed will be evaluated for its compliance with these general requirements. Selectees will be asked to enter into an Artist Waiver and Release for the gallery location at which they are to be displayed.
9. Artists are encouraged to visit both gallery locations to become familiar with the display areas and the display hardware to ensure it is adequate to display their work.

**SUBMITTAL REQUIREMENTS**

1.  Completed Entry Form
2.  Artist biography/resume - in PDF and WORD compatible format.
3.  Up to five (5) properly labeled JPG images of your artwork on a PC compatible disk or thumb drive. \*If selected, you are not required to display these art pieces.
4.  Non-refundable gallery maintenance fee of \$20.00.
5.  Artists are required to sign the Waiver and Release form for the City Hall Display Case Gallery. Should an artist not be selected, the waiver will be deemed null and void.

**SELECTION CRETERIA**

Selection criteria will include an evaluation of the following items:

1. Entry Form: Review for satisfactory completion (Accepted/Rejected)
2. Image List: Review for satisfactory completion (Accepted/Rejected)
3. Complete artist Waiver and Release form for both locations (Accepted/Rejected)
4. Artist's Biography/Resume: Review for experience and/or qualifications (Accepted/Rejected)
5. JPG artwork images: Reviewed for some or all of the elements of color, composition, line, shape, value, and creativity.



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**APPLICATION DEADLINE**

Deadline for submittals is Friday, March 20, 2020, at 4:00 p.m., (MST).

Mail or hand deliver submittals to:

City of Eagle  
Attn: City Clerk's Office  
660 East Civic Lane  
Eagle, Idaho, 83616.

**TIMELINE:**

1. **Friday, March 20, 2020 at 4:00 p.m.:** Deadline for submittals.
2. **Thursday, April 2, 2020:** Review submittals
3. **Thursday, April 16, 2020:** Notify Artists of acceptance or denial and coordinate display months either via email or phone call.

**SALES**

All sales are managed by the artist directly. City Staff can direct patrons to the artists' contact information.

**QUESTIONS**

Direct questions to:

Holly Csencsits, Administrative Clerk II

Email: [ArtsCommission@cityofeagle.org](mailto:ArtsCommission@cityofeagle.org)

Phone: (208)939-6813, ext. 215



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**ENTRY FORM**

Please complete and submit the entry form no later than  
**Friday, March 20, 2020, 4:00 p.m. (MST)**  
to 660 East Civic Lane, Eagle, Idaho 83616

Artist Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Website: \_\_\_\_\_

How did you hear about this opportunity? \_\_\_\_\_

	TITLE	MEDIUM	SIZE Height X Width X Depth	PRICE OR N.F.S.
1				
2				
3				
4				
5				

Artist Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**ARTIST WAIVER AND RELEASE FORM**

**St. Luke’s Eagle Medical Plaza Gallery** *(coordinated by Eagle Arts Commission)*

**Artist Waiver and Release**

**Between**

**St. Luke’s Regional Medical Center, Ltd.**

**and the Artist**

The Artist assumes responsibility and agrees to protect, indemnify, defend, save and hold harmless St. Luke’s Regional Medical Center, Ltd., (“St. Luke’s”), an Idaho nonprofit corporation, and its employees or agents against any and all claims, losses, and damages to persons and property, charges or fines by legal authorities and legal expenses arising from or caused to or by the artist due to the installation, placement, removal, maintenance or part thereof of the artist’s works displayed on/in St. Luke’s property, excluding any such liability cause by the grossly negligent acts or omissions of St. Luke’s and its employees or agents.

The artist acknowledges that St. Luke’s does not maintain insurance covering the artist’s property or liability. It is the sole responsibility of the artist to obtain any property damage, liability, business interruption, and any other type of insurance covering any and all losses by the artist.

I, do, hereby accept the conditions set forth above.

Artist Name (print): \_\_\_\_\_

Artist Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**City of Eagle  
Artist Waiver and Release  
Between**

**Eagle City Hall Gallery and the Artist**

The Artist assumes responsibility and agrees to protect, indemnify, defend, save and hold harmless the City of Eagle and its employees against any and all claims, losses, and damages to persons and property, charges or fines by legal authorities and legal expenses arising from or caused to or by Artist due to the installation, placement, removal, maintenance or part thereof of the Artist’s works displayed on/in City property, excluding any such liability cause by the grossly negligent acts or omissions of the City of Eagle and its employees.

The Artist acknowledges that the City of Eagle does not maintain insurance covering the Artist’s property or liability. It is the sole responsibility of the Artist to obtain any property damage, liability, business interruption, and any other type of insurance covering any and all losses by the Artist.

I, do, hereby accept the conditions set forth above.

Artist Name (print): \_\_\_\_\_

Artist Signature: \_\_\_\_\_ Date: \_\_\_\_\_